

**GONZALES HOUSING AUTHORITY
410 VILLAGE DRIVE / P.O. BOX 43
GONZALES, TEXAS 78629
(830) 672-3419**

March 25, 2020

Dear Tenant:

Re: Modification of Housing Authority Services/Inspections Regarding COVID-19

In light of the recent outbreak of the novel coronavirus, or COVID-19, the Housing Authority has made modifications to tenant services, including occupied dwelling inspections (housekeeping).

The Center for Disease Control and Prevention is encouraging all communities to implement social distancing protocol at this time, to slow down the spread of this virus.

As of March 25, 2020, the following modifications to services are being made at this time:

- 1) All occupied dwelling inspections (housekeeping) that are due at this time and any future inspections, will be postponed until further notice. HUD REAC is also postponing all physical property inspections, until further notice.
- 2) Maintenance work orders that are routine in nature or non-emergency may be delayed at this time, however, we ask that you please continue reporting repair calls to the office as they occur. Emergency work orders will be taken care of in the same manner as we always have, as well as most electrical and plumbing calls that deal with health, safety and sanitation.
- 3) Upcoming tenant re-certifications may be conducted in ways other than person to person contact, like via telephone or fax.

In closing, we would like to remind everyone that if you are experiencing a fever, cough, shortness of breath or any other symptom of COVID-19, please contact your health care provider for medical advice.

If you are experiencing any symptoms of COVID-19, please do not enter the Housing Authority office building, please give me a call instead at (830) 672-3419. After hours, please call (830) 672-3419.

This is a quickly changing situation and we will continue to monitor information given to us by the Department of Housing and Urban Development (HUD), as well as the Center for Disease Control and Prevention.

Thank you for your attention and cooperation as we strive to ensure that all tenants and Housing Authority staff stay safe and healthy. Please contact me if you have any questions or concerns.

Sincerely,

Jeanette Conquest
Executive Director